

# APPLICATION FORM

(Please answer every question. If there is no answer to a question e.g. telephone number - write 'N/A').

## PERSONAL DETAILS

Title:  Mr  Ms  Other

Family name (As shown in passport):
Given names:
Preferred name:
Date of birth: / / (day/month/year)

Gender:  Male  Female

Country of birth:
Nationality (As shown in passport):
Passport number:

## CONTACT DETAILS

Address in home country:
Home Telephone:                      Mobile:
Email:

Address in Australia (if known):
Postcode:                      Telephone number:

Are you applying for:

- student visa
- visitor/tourist visa
- working holiday visa
- temporary resident visa

If you are currently studying in Australia give the name of the institution and expected completion date:
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Please advise of any pre-existing medical conditions
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Details of spouse or dependants

Do you have a husband/wife or any dependants:

(a) already in Australia?  Yes  No

(b) intending to accompany or join you in Australia?  Yes  No

If Yes, to either (a) or (b) complete details below

Full name:
Sex: M or F:
Date of Birth:



## EDUCATION

What is the highest qualification that you have completed?
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Which best describes your current English level (spoken and written):

- BEGINNER  INTERMEDIATE
- ELEMENTARY  ADVANCED

Current English Score:  IELTS Score  TOEFL Score

Do you intend undertaking further study in Australia after completing ELICOS?

- YES  NO

If so, where?
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How did you find out about the IEC?
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## COURSE PREFERENCES

General ELICOS:

- English for Academic Purposes – Number of Weeks (\_\_\_\_)
- General English – Number of Weeks (\_\_\_\_)
- General English & University Lectures – Number of Weeks (\_\_\_\_)
- English & Job Skills – Number of Weeks (\_\_\_\_)

University Pathway English – students enrolling in these courses must hold a Letter of Offer from ECU

- University English Bridging Course 1 (UEBC 1)
- University English Bridging Course 2 (UEBC 2)
- Direct Entry Program (DEP)

Cambridge Courses:

- Pre-FCE
- First Certificate in English (FCE)
- Certificate in Advanced English (CAE)
- Certificate of Proficiency in English (CPE)

Course commencement date: (day/month/year)
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## PAYMENT OF FEES

Payment of fees must be made in Australian Dollars bank draft made out to the 'Perth Institute of Business and Technology'.

Enclosed:    AUD    150.00 - Processing Fee (*non refundable*)  
                  AUD            - Course Fee  
                  AUD            - O/seas Students Health Cover  
                  AUD    165.00 - Homestay Placement  
                  AUD    75.00 - Airport Transfer

TOTAL            AUD            \_\_\_\_\_

I declare that the information I have supplied on this application is, to the best of my understanding and belief, complete and correct. I have read the terms and conditions of enrolment stipulated and agree to abide by them.

Student Signature	<input type="text"/>	Date	/ /
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(Parent/Guardian if student under 18)

## COURSE DATES AND FEES

### Overseas Student Health Cover

Overseas Student Health Cover (OSHC) will be paid for through World Care Assist.

Please include the required cover i.e. 3 months = AUD 88.00

<b>2007</b>	6 months = AUD 175.00
<b>Charges</b>	9 months = AUD 262.00
	12 months = AUD 349.00

### Academic and General English

#### Commencement Dates 2007

2 January	4 weeks
29 January	4 weeks
26 February	4 weeks
26 March	4 weeks
23 April	4 weeks
21 May	4 weeks
18 June	
16 July includes 1 week study break (30/7 - 3/8)	4 weeks
20 August	4 weeks
17 September	4 weeks
15 October	4 weeks
12 November	*Please note* 5 weeks
Christmas/New Year break – 19/12/07 - 02/01/08	

#### Tuition Fees 2007

Processing Fee (non-refundable)	AUD 150.00
Cost per week	AUD 305.00
4 weeks	AUD 1,220.00
8 weeks	AUD 2,400.00
12 weeks	AUD 3,600.00
16 weeks	AUD 4,800.00
20 weeks	AUD 6,000.00
24 weeks	AUD 7,080.00
28 weeks	AUD 8,260.00
32 weeks	AUD 9,440.00
36 weeks	AUD 10,620.00
40 weeks	AUD 11,600.00

#### Direct Entry Program (DEP) (060068E)

Tuition Fee AUD 5,440.00 (16 weeks)

For Feb 08 intake: 15 October 2007 – 14 February 2008 (includes Christmas/New Year break)

For July 08 intake: 24 March 2008 – 11 July 2008

For Feb 09 intake: 13 October 2008 – 13 February 2009 (includes Christmas/New Year break)

### DETAILS FOR PAYMENT BY TELEGRAPHIC TRANSFER

Bank: Westpac Banking Corporation Branch: Perth  
Address: 109 St. George's Terrace  
Perth WA 6000 Australia  
Account Name: Perth Institute of Business and Technology  
BSB Number: 036-000  
Account Number: 773-876  
Swift Code: WPACAU25

Please ensure your name is printed on the bank remittance and a copy is sent to us as proof of payment.

Information in this publication was correct as at April 2007.

Any information including the range of courses offered is subject to change.

### University English Bridging Course 1 (UEBC1) (060066G)

Tuition Fee AUD 3,500.00 (10 weeks)

For Feb 08 intake: 10 September 2007 – 16 November 2007

For July 08 intake: 18 February 2008 – 24 April 2008

For Feb 09 intake: 8 September 2008 – 14 November 2008

### University English Bridging Course 2 (UEBC2) (060067F)

Tuition Fee AUD 3,500.00 (10 weeks)

For Feb 08 intake: 26 Nov 2007 – 14 Feb 2008 (includes Christmas/New Year break)

For July 08 intake: 5 May 2008 – 11 July 2008

For Feb 09 intake: 24 November 2008 – 13 February 2009 (includes Christmas/New Year break)

### Cambridge Examination Courses 2007

Course 1: 2 January – 9 March (10 weeks) – FCE & CAE

Course 2: 19 March – 8 June (12 weeks) – FCE, CAE & CPE

Course 3: 17 September – 7 December (12 weeks) – FCE, CAE & CP

#### 2008

Course 1: 2 January – 7 March (10 weeks) – FCE & CAE

Course 2: 17 March – 6 June (12 weeks) – FCE, CAE & CPE

Course 3: 15 September – 5 December (12 weeks) – FCE, CAE & CPE

Processing Fee	AUD 150.00
Tuition Fee (10 weeks)	AUD 3,050.00
Tuition Fee (12 weeks)	AUD 3,660.00

#### Examination Fees - Includes Textbook & Postage

First Certificate in English (FCE)	AUD 415.00
Cert in Advanced English (CAE)	AUD 420.00
Certificate of Proficiency (CPE)	AUD 425.00

#### Pre-FCE - 2007

2 July - 14 September includes 1 week study break  
(10 weeks tuition)

Processing Fee	AUD 150.00
Tuition Fee (10 weeks)	AUD 3,050.00

#### Homestay Accommodation 2007

Full Board	AUD 210.00 Per Week
Half Board	AUD 190.00 Per Week
Room and Breakfast	AUD 120.00 Per Week
Room Only	AUD 100.00 Per Week
Airport Transfer Fee	AUD 75.00
Accommodation Placement	AUD 165.00
Demi Pair Placement	AUD 330.00

### PLEASE SEND THIS APPLICATION FORM TO:

STUDENT SERVICES  
PIBT INTERNATIONAL ENGLISH CENTRE  
ECU CHURCHLANDS CAMPUS  
PEARSON STREET, CHURCHLANDS  
WESTERN AUSTRALIA 6018

TELEPHONE: (61 8) 9442 1402 or 9442 1403  
FACSIMILE: (61 8) 9442 1451  
e-mail: [iec@piibt.wa.edu.au](mailto:iec@piibt.wa.edu.au)  
Website: [www.piibt.wa.edu.au/iec](http://www.piibt.wa.edu.au/iec)

# TERMS AND CONDITIONS OF ENROLMENT

## Please retain for your record

### REFUND POLICY AS APPLIED TO ALL IEC COURSES

Reason for Refund	Notification Period	Refund
Student's application for a student visa unsuccessful (proof of refusal required)	<i>Before</i> English language course commences.	Full refund less maximum of \$230 Processing fees
Student with a student visa withdraws	<i>More than 10 weeks</i> before English language course commences	Full refund less maximum of \$230 Processing fees
	<i>More than 4 weeks and up to 10 weeks</i> before English language course commences	70% of course fees, less maximum of \$230 Processing fees
	<i>4 weeks or less</i> before English language course commences	40% of course fees, less maximum of \$230 Processing fees
	<i>After English language course commences</i> and during first 4 weeks	30% of course fees, less maximum of \$230 Processing fees
	<i>After the fourth week</i>	Not eligible for any refund
If IEC withdraws offer or terminates an Education Service	<i>Before</i> English language course commences	Full refund, less maximum of \$230 for Processing fees, unless the offer had been based on incorrect information from the student, then IEC can retain up to 10% of fees.
	<i>After</i> English language course commences	Refund, pro rata, the remaining portion of 55% of the course fees, less \$230 Processing fees
If IEC cancels course	<i>Before</i> English language course commences	Full refund of all fees.
	<i>After</i> English language course commences	Full refund of all fees.
If IEC withdraws a student from an English Language Course because the student has seriously breached international student visa conditions or provider's rules.	<i>After</i> English language course commences	No refund of the course fees and not less than 40% of fees applicable to a subsequent course.

1. Documentary evidence must be provided in support of a refund application.
2. Course fees are not transferable either by cash or credit to another person.
3. Course fees are only transferable to ECU or PIBT package courses.
4. All requests for refunds must be received in writing and an 'Application for Refund' form from the IEC completed for assessment of eligibility.
5. Once a course is fully completed, students will not be eligible for refund of other ancillary fees e.g. Airport transfer and homestay placement.
6. Approved refunds will not be processed as 'cash' cheques.
7. Approved refunds are usually processed within a 4-week period, except if the IEC cancels the course then the refund will be processed within 14 days of notification of course cancellation.

As an international student, it is important that you understand PIBT's International English Centre Refund Policy for refund of tuition fees. If you have any questions, then please see the Coordinator of Student Services.

This agreement does not remove the right to take further action under Australia's consumer protection laws.

The IEC's dispute resolution processes does not restrict the student's right to pursue other legal solutions.

#### Payment of Fees

Payment for Enrolment, Course and Overseas Student Health Cover must be received before a Confirmation of Enrolment (COE) is issued. Fees can be paid by bank draft, telegraphic transfer or credit card in Australian Dollars (AUD) directly to PIBT.

#### Course Dates and Fees

- The IEC reserves the right to review course term dates and fees at any time without prior notice.
- The IEC also reserves the right to cancel or defer courses, and to alter course timetables and class locations.

#### Homestay Placement and Airport Transfer.

Homestay Placement and airport transfer fees are non-refundable.

#### Visa Requirements

- For full time study up to 12 weeks, a **tourist, visitor or working holiday** visa is acceptable.
- For a full time course longer than 12 weeks, a **student visa is required**. You will need to have received your **Electronic Confirmation of Enrolment (eCOE)** before you commence your **student visa** application.
- **Student Visa Pre-Visa Assessment (PVA)** is required for some Assessment Levels. This may take 4-6 weeks.

- For further information regarding Visa requirements please visit [www.immi.gov.au](http://www.immi.gov.au)
- If you are **under 18 years of age** at the time of your visa application, you must have an appointed guardian/carer who is over the age of 21 and a naturally related family member (approved by DIAC) or live in homestay with an Australian guardian/carer who is approved and police cleared by PIBT International English Centre. Further information can be obtained from the Australian Diplomatic post in your home country or [www.immi.gov.au](http://www.immi.gov.au)

#### Arrival

**All students are required to arrive at the IEC on the first Monday (unless otherwise advised) at 8.45am, to attend the Orientation Programme. Students are required to bring their passports and a passport sized photograph.**

#### Standards

Students must abide by the standards of conduct and enrolment requirements as set by Edith Cowan University Bylaws. Breaches of such University Bylaw standards or inappropriate conduct may result in the loss of 'good standing status'. The IEC will take appropriate action after consultation with the student.

# PIBT International English Centre

## Study English in Perth, Western Australia

Located on ECU's Churchlands campus, the PIBT International English Centre (IEC) provides all levels of General English, English for Academic Purposes, Cambridge University English Language Examination courses and English pathway programs to PIBT and ECU.

### We offer

- Levels from Beginner to Advanced.
- Flexible commencement dates.
- 25 hours of English study a week.
- Experienced and qualified teachers.
- Average class size of 14 students.
- First class facilities and student support services.

### English Courses

The IEC offers a variety of English courses designed to suit the needs of the individual or group. These courses include:

- General English including General English & University lectures, English & Job Skills.
- English for Academic Purposes.
- University Entry Bridging Course. (Undergraduate)
- Direct Entry Program. (Postgraduate)
- Cambridge University English Language Programs including:
  - Pre First Certificate in English Course.
  - First Certificate in English.
  - Certificate in Advanced English.
  - Certificate of Proficiency in English.
- Study Tours - high quality educational English programs that combine cultural awareness with excitement and fun!
- Specialty English courses for corporate and government sectors.

### Teaching Program

Teaching methodologies are based on the communicative method which encourages active learning by the students. A wide range of teaching materials and resources is used.

### Student Nationalities

The IEC has students from all around the globe which provides a dynamic, multicultural learning environment.

### Location

The campus is centrally located, within 7kms of Perth's Central Business District. The campus is serviced by public transport and is in close proximity to major shopping complexes and Perth's famous beaches.

### Services and Resources

The IEC provides many additional Services for students including:

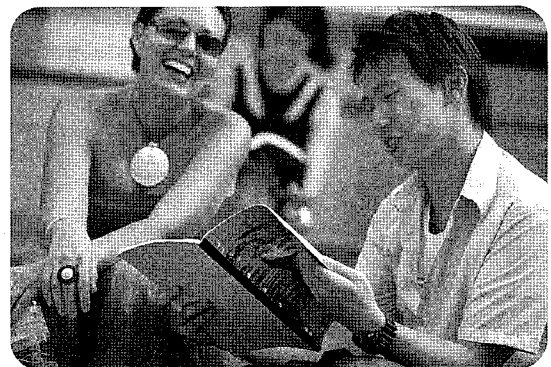
- Educational, personal and career counselling
- Visa support
- Accommodation placement
- Airport transfers
- Computer labs with FREE internet access
- Spacious modern classrooms
- Printing and copying facilities
- Library and Independent Learning Centre (ILC)
- A range of food outlets including a coffee shop and cafeteria
- Sporting facilities and activities
- Social activities; eg; movie nights, day-trips, international food days etc
- Excursions and adventure activities

#### **Accommodation available includes:**

- Homestay
- Dormitory style or student lodge
- Rental flats and townhouses
- Share accommodation

#### **Excursions**

Students can participate in a range of leisure and cultural activities organised by the International English Centre.



### Further information:

Please contact Student Services:

Telephone: (61 8) 9442 1402

Facsimile: (61 8) 9442 1451

E-mail: [iec@pibt.wa.edu.au](mailto:iec@pibt.wa.edu.au) Web: [www.pibt.wa.edu.au/iec](http://www.pibt.wa.edu.au/iec)