



Statement of Tuition Assurance International Students

Policy Owner	Executive Director
Contact Officer:	Quality and Compliance Manager
Policy Number:	QBIP0009(B)
Approved by:	Andrew Crevald
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Related Policies:	Tuition Fees and Refunds Policy

Under the provisions of the ESOS Act, 2000, PIBT (the First Provider) is required to provide a tuition assurance arrangement for International Students who are enrolled in higher education or VET courses it offers. This requirement is to protect students in the event that PIBT ceases to provide a course of study in which a student is enrolled.

In the event that PIBT ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

- a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any tuition fee for any replacement units (this is known as the "**Course Assurance Option**");

OR

- b) a refund of his or her tuition fees for any unit of study that the student commences but does not complete because PIBT ceases to provide the course of study of which the unit forms part (this is known as the "**Tuition Fee Repayment Option**")

PIBT has met the tuition assurance requirements of the ESOS Act, 2000, through its current membership of the Australian Council for Private Education and Training (ACPET) Australian Student Tuition Assurance Scheme (ASTAS) and the WA Private Education and Training Association (WAPETIA) Tuition Assurance Scheme. Contact details for ACPET are:

Suite 12, 44 Kings Park Road
PO Box 1645
West Perth WA 6872
Ph: +61 08 6263 4437 Fax: +61 08 9226 4836
helen.mcneill@acpet.edu.au www.acpet.edu.au

Contact details for WAPETIA are:

WAPETIA Secretary
C/- PO Box 3081 Perth Adelaide Tce WA 6832
Phone: +618 9221 0000
Fax: +618 9221 4044

If PIBT ceases to provide a course of study, and is not in a position to refund the tuition fees, either ACPET or WAPETIA will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify ACPET or WAPETIA of the choice they have made for each affected unit. ACPET or WAPETIA will provide this Offer within



Statement of Tuition Assurance International Students

twenty Business Days after it knows, or should now by reasonable enquiries that PIBT has ceased to provide the course or study.

The course/s of study for which PIBT has ACPET ASTAS membership is/are:

PIBT (The First Provider) Course	Qualification to which Name of Institution's Course Leads
Diploma of Science	Diploma of Science
Certificate III in English for Academic Purposes	Certificate III in English for Academic Purposes
Certificate IV in University Foundation Studies	Certificate IV in University Foundation Studies
Diploma of Business	Diploma of Business
Diploma of Communications	Diploma of Communications
Diploma of Computing and Information Technology	Diploma of Computing and Information Technology
Diploma of Hotel Management	Diploma of Hotel Management
Masters Pre-Qualifying Program	Masters Pre-Qualifying Program

For International Students the course/s of study for which PIBT has WAPETIA TAS membership is/are:

PIBT (The First Provider) Course	Qualification to which Name of Institution's Course Leads
Certificate III in English for Academic Purposes	Certificate III in English for Academic Purposes
Certificate IV in University Foundation Studies	Certificate IV in University Foundation Studies
Diploma of Business	Diploma of Business
Diploma of Communications	Diploma of Communications
Diploma of Computing and Information Technology	Diploma of Computing and Information Technology
Diploma of Hotel Management	Diploma of Hotel Management
Masters Pre-Qualifying Program	Masters Pre-Qualifying Program

A student may choose either:

The Course Assurance Option:

If a student accepts a place in a course offered by ACPET or WAPETIA as named above, ACPET/WAPETIA will offer the student the option of ACPET/WAPETIA making all necessary arrangements to ensure a student is able to enrol in a similar course of study with a Second Provider. This offered course will lead to the same or a comparable qualification without any requirement on the part of the student to pay that Second Provider any tuition fee for any replacement units. A student will receive full credit from the Second Provider for any units of study successfully completed at PIBT.

The Second Provider nominated by ACPET/WAPETIA may have different tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study the PIBT ceased to provide.

A student is not obliged to enrol in a course of study with a Second Provider offered by ACPET/WAPETIA under the Course Assurance Option. However, if he/she enrolls with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with PIBT or to offer a replacement/s unit free of charge.

OR

The Tuition Fee Repayment Option



Statement of Tuition Assurance International Students

If a student chooses the Tuition Fee Repayment Option ACPET/WAPETIA undertakes to pay the student the total of any up-front payments already paid by the student for any units of study the student has commenced but not completed.